

**MONONA COUNTY BOARD OF SUPERVISORS MEETING  
DECEMBER 30, 2025**

The Monona County Board of Supervisors met in regular session at 8:30 a.m. o'clock on Tuesday, December 30, 2025, in the boardroom of the courthouse in Onawa, Monona County, Iowa with Chairman Fox presiding. Other Supervisors present: Tom Brouillette and Vince Phillips. Supervisor Absent: None. Also present was Auditor Peggy A. Rolph.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette, to approve the agenda. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Present, along with the Supervisors and Auditor for the Elected Official / Director Meeting, were: Patrick Prorok, EMA Director; Jim Wigton, IT Director; Kevin Ewing, Sheriff; Haley Bryan, County Attorney; Josh Schaben, Conservation Director; Kelly Parsley, Recorder; Sandy Bubke, Zoning/Environmental Health Administrator; Charlie Bechtold, Secondary Roads Engineer; Abby Riesberg, Treasurer; Terri Pratt, Assessor, and Wray Wright. Activities were discussed and information was shared.

Motion was made by Supervisor Fox, seconded by Supervisor Brouillette, to recess the Board of Supervisor's meeting at 10 a.m. to convene as Drainage Trustees. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None.

Amy Borchardt-Sick and Ashley Brown, drainage clerks, were present for drainage business. Harrison County Supervisors Brian Rife, Rebecca Wilkerson and Tony Smith were also present.

McNeill Main Cleanout Phase II: It was moved by Brian Rife, seconded by Vince Phillips, to have ISG include the jack and bore specifications under the UPRR (constructed by UPRR) in the plans for the Phase II cleanout and once plans are approved, to have Attorney Gary Taylor move forward serving UPRR pursuant to Iowa Code Section 468.109. Vote on motion: Rife, Wilkerson, Smith, Phillips, Fox and Brouillette. Nays: None. Motion carried. Seeding was also discussed in Phase I of the cleanout. Fox suggested we fly a drone this Spring to see what all needs to be re-seeded. The Board, on its own motion and vote, duly carried, adjourned.

Motion was made by Supervisor Phillips, seconded by Supervisor Fox, to reconvene the Board of Supervisor's meeting at 10:30 a.m. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None.

Secondary Roads Engineer Charles Bechtold, Secondary Roads Maintenance Shop Foreman Lucas Morton, Secondary Roads Foreman Jared Mohr, Mechanic Jeff Wenger were present for Secondary Roads business. Purchasing vs. leasing snowplows was discussed. Motion was made by Supervisor Fox, seconded by Supervisor Phillips, to approve leasing a snowplow truck after consulting with State Auditor on how to proceed. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Supervisor Fox left the meeting at 11 a.m. Vice Chairman Brouillette presided over the rest of the meeting.

Motion was made by Supervisor Phillips, seconded by Supervisor Brouillette, to table Resolution SR25-32 Purchase Snowplow Truck. Vote on motion: Ayes: Brouillette and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Phillips, to approve internal posting for Operator III in Soldier. Vote on motion: Ayes: Brouillette and Phillips. Nays: None. Motion carried.

Other business was closing out FEMA projects, DOT grant workshop, and roads. No action taken.

At 11:30 a.m. it was moved by Supervisor Brouillette, seconded by Supervisor Phillips, to open the FY 2026 budget amendment public hearing. Vote on motion: Ayes: Brouillette and Phillips. Nays: None. Motion carried. At 11:40 a.m. it was moved by Supervisor Phillips, seconded by Supervisor Brouillette, to close the FY 2026 budget amendment public hearing. Vote on motion: Ayes: Brouillette and Phillips. Nays: None. Motion carried.

Supervisor Phillips introduced and moved to adopt the following Resolution, seconded by Supervisor Brouillette:

**RESOLUTION NO. 2025-35**  
**FY 2026 BUDGET AMENDMENT APPROPRIATIONS**

**WHEREAS**, it is desired to make amendments to the appropriations approved in Resolution 2025-14 setting appropriations in accordance with Section 331.434, subsection 6, Code of Iowa, for the following departments:

Department	Appropriation	Amount of Increase/Decrease	Amended To	Revenue Increase
Non Departmental - TIF Rebate Program	0	8,366	8,366	0

**THEREBY**, increasing the overall FY2026 expenditure total from 17,563,167 to 17,571,533 and;

**NOW, THEREFORE, BE IT RESOLVED** that the Board of Supervisors of Monona County, Iowa, to direct the County Auditor to correct her books accordingly.

The above and foregoing Resolution was adopted by the Board of Supervisors of Monona County, Iowa, on the 30<sup>th</sup> day of January 2025 with the vote thereon being as follows:

Ayes: \_\_\_\_\_  
 /s/ Tom Brouillette  
 /s/ Vincent Phillips

Nays: None

/s/ Tom Brouillette  
Tom Brouillette, Vice-Chairperson  
Board of Supervisors

ATTEST: /s/ Peggy A. Rolph  
Peggy A Rolph  
Monona County Auditor

Motion was made by Supervisor Phillips, seconded by Supervisor Fox to approve the minutes of December 23, 2025, as read. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Motion was made by Supervisor Brouillette, seconded by Supervisor Phillips to approve claims. Vote on motion: Ayes: Fox, Brouillette, and Phillips. Nays: None. Motion carried.

Vendor Name	Payable Description	Total Payments
ACCESS SYSTEMS LEASING	Printer Lease	\$1,776.53
AEGIX GLOBAL LLC	Annual Subscription	\$3,360.00
Amy Borchardt-Sick	Meeting Expenses	\$24.32
ANGELA KOMAREK	Expenses	\$150.00
ASHLEY BROWN	Meeting Expenses	\$25.32
AT&T MOBILITY	Phone Services	\$44.99
BAUER BUILT TIRE	Tires	\$7,700.48
BLACK HILLS ENERGY	Utilities	\$1,788.49
BLACKSTRAP INC.	Salt	\$18,604.87
BOMGAARS INC CONSERVATION	Supplies	\$135.63
BOMGAARS INC SEC RD	Supplies	\$1,198.03
BOMGAARS INC SHERIFF	Supplies	\$110.41
BOMGAARS INC AUDITOR	Supplies	\$35.97
BOUND TREE MEDICAL	Medical Supplies	\$1,244.80
BRENT STRECK	Preliminary Investigation	\$400.00
BURGESS HEALTH CENTER	Inmate Medical	\$303.00
BURGESS PUBLIC HEALTH	Services	\$23,667.45
CALHOUN-BURNS & ASSOC. INC.	FEMA Disaster Recovery Specialist	\$1,795.45
CARDIO PARTNERS	AED Pads	\$536.75
CARRIER CONTAINER COMPANY, LLC	Garbage Services	\$468.50
CASTANA, CITY OF	Utilities	\$102.00
CENTRAL IOWA DISTRIBUTING INC	Custodial Supplies	\$608.00

CENTURY LINK	Phone Services	\$152.16
CERTIFIED TESTING SERVICE	Ute Box Culvert	\$692.00
CHN GARBAGE SERVICE	Garbage Services	\$230.18
CHRISTINE CRAIG	Meeting Expenses	\$28.60
CJ COOPER & ASSOCIATES, INC.	Random Drug Tests	\$415.00
CLAY COUNTY TREASURER	Radon Kits	\$56.00
CMRS-FP	Postage	\$141.47
CORE-MARK MIDCONTINENT INC	Supplies	\$598.62
CORNHUSKER INTERNATIONAL TRUCK	Parts	\$5,901.54
CRAIG HARTMAN	Mileage Reimbursement	\$171.60
CRYSTAL HOUSH	Well Plugging	\$800.00
DAKOTA TACTICAL	MPSSD Suppressor	\$195.00
DALE VITITO	Uniforms	\$173.94
DENNIS SUPPLY	Building Maintenance	\$624.18
DONALD THOMPSON	Meeting Expenses	\$28.60
EMPLOYEE BENEFIT SYSTEMS	Health Insurance	\$175,775.56
ENVIRO TECH SERVICES, INC	Calcium Chloride	\$11,890.00
FAMILY MEDICINE CLINIC PC	Inmate Medical	\$574.00
FARM SERVICE COOPERATIVE	Propane	\$2,080.74
FIRST BANKCARD-AUDITOR	Expenses	\$356.81
FIRST BANKCARD-COUNTY ATTORNEY	Expenses	\$477.28
FIRST BANKCARD-CONSERVATION	Expenses	\$1,023.39
FIRST BANKCARD-DATA PROCESSING	Expenses	\$25.05
FIRST BANKCARD-EMA	Expenses	\$359.52
FIRST BANKCARD-SHERIFF	Expenses	\$552.40
FIRST BANKCARD-RECORDER	Expenses	\$80.83
FIRST BANKCARD-TREASURER	Expenses	\$178.78
FIRST BANKCARD-MECHANICS	Expenses	\$1,129.10
FP FINANCE PROGRAM	Postage Meter	\$422.54
GAAP SOLUTIONS	Equalization Order Services	\$3,870.00
GORHAM, DAWN	Oldham Lease	\$1.00
GOVERNMENT FORMS & SUPPLIES	Office Supplies	\$237.57
GRAFFIX INC	Supplies	\$75.00
GRIFFITH PLUMBING LLC	Plumbing Services	\$100.00
HALLETT MATERIALS	Ice Sand	\$7,263.81
HARRISON COUNTY AUDITOR	Registration Fees	\$60.00
HENRY ADKINS & SONS INC.	Election Equipment Maintenance	\$10,305.00
HUNGRY CANYONS ALLIANCE	Dues July 2026 to June 2027	\$5,000.00
IAN TREASURER	Membership	\$20.00
INLAND TRUCK PARTS	Parts	\$43.65
INSTITUTE OF IOWA CERTIFIED ASSESSORS	Continuing Education	\$715.00
INTERNATIONAL ASSOCIATION OF ASSESSING OFFICERS	Dues	\$240.00
INTERSTATE BATTERY SYSTEM INC	Batteries	\$1,090.92
IOWA COMMUNICATIONS NETWORK	Ethernet Port	\$226.00
IOWA COUNTY ATTORNEY ASSOC.	Fall Conference	\$370.00
IOWA DEPARTMENT OF REVENUE	Taxes	\$131.56
IOWA DEPT OF PUBLIC SAFETY	Teletype	\$1,278.00
IOWA STATE UNIVERSITY, INST	Work Zone Safety Workshop	\$660.00
IOWA'S CO CONSERVATION SYSTEM	Training	\$260.00
ISAC	Engineer's Conference	\$830.00
ISAC GROUP UNEMPLOYMENT	Unemployment	\$510.88
ISSDA FINANCIAL ADMINISTRATOR	Membership Renewal	\$525.00
ISTATE TRUCK CENTER INC.	Parts	\$90.60
JESSEN AUTOMOTIVE LLC	Truck Battery	\$159.99
JIM HAWK TRUCK TRAILERS INC.	Parts	\$9,316.83
JIM WIGTON	Meeting Expenses	\$115.03
JOE LANDER	Mileage Reimbursement	\$141.70
LEAF CAPITAL FUNDING LLC	Copier Lease	\$129.00
LEWIS DRUG INC	Inmate Medical	\$108.79
LONG LINES	Phone Services	\$2,517.17
MAC'S CHEVROLET-PONTIAC INC	Vehicle Maintenance	\$914.81
MAIL SERVICES, LLC	Postage	\$1,027.78
MAINSTAY SYSTEMS OF IOWA LLC	Maintenance	\$354.00
MAPLETON COMMUNICATIONS	Phone-Internet Service	\$200.94

MAPLETON PRESS INC.	Publications	\$1,570.41
MAPLETON, CITY OF	Utilities	\$1,223.09
MARY JO DEHN	Mileage Reimbursement	\$70.20
MAX I WALKER	Uniforms	\$386.40
MCCLOY CHIROPRACTIC CLINIC	Random Drug Test	\$200.00
MCNALLY OPERATIONS LLC	Office Supplies	\$153.40
MID AMERICAN ENERGY	Utilities	\$641.13
MONONA COUNTY IRON	Parts, Supplies	\$659.32
MONONA COUNTY SANITARY LANDFILL	FY 25-26 Assessment	\$69,185.00
MONONA COUNTY SECONDARY ROADS	Vehicle Maintenance	\$1,406.17
MONONA COUNTY SHERIFF	Legal Services	\$61.00
MONONA COUNTY TREASURER	Service Fees	\$29.14
MRB ENTERPRISES LLC	Garage Door Repairs	\$312.00
MSC INDUSTRIAL SUPPLY CO.	Supplies	\$2,069.61
NANCY MCGRAIN	Mileage Reimbursement	\$133.90
NEWMAN TRAFFIC SIGNS INC.	911 Signs	\$288.82
NORTH AMERICAN TRUCK & TRAILER	Vehicle Supplies	\$1,317.35
OFFICE ELEMENTS	Office Supplies	\$866.77
ONAWA DEMOCRAT	Publications	\$1,691.41
ONAWA, CITY OF	Utilities	\$4,441.40
O'REILLY AUTOMOTIVE INC.	Vehicle Supplies	\$671.42
OTHER POLICY & ADMINISTRATION	Mileage	\$132.00
OWENS KING COMPANY	Office Supplies	\$86.54
PATRICIA GIBSON	Well Plugging	\$400.00
PEGGY ROLPH	Meeting Expenses	\$23.25
PICTOMETRY INTERNATIONAL CORP.	License Payment	\$9,754.00
PITNEY BOWES GLOBAL FINANCIAL SERVICES	Equipment Lease	\$212.70
PITNEY BOWES INC	Office Supplies	\$273.87
RASMUSSEN LUMBER COMPANY	Supplies	\$504.02
REES MACK SALES & SERVICES INC	Parts, Labor	\$1,266.31
RICHARD ANDERSON	Mileage	\$54.60
RINGCENTRAL INC	Phone Services	\$2,591.56
RML ARCHITECTS LLC	Services	\$1,514.17
ROBERT HAACK	Meeting Expenses	\$10.40
RUSSELL J. WOODWARD	Mileage	\$75.60
RXC TIRES LLC	Tire Repair	\$65.00
RYAN PUBLISHING COMPANY	Publication	\$72.00
SAM'S CLUB MC/SYNCB	Inmate Groceries	\$1,213.29
SANDY BUBKE	Mileage	\$48.10
SAVANNAH HINZE	Mileage	\$65.10
SCHILDBERG CONSTRUCTION INC.	Granular	\$23,675.56
SCHUMACHER ELEVATOR CO.	Elevator Maintenance	\$319.07
SECUR-SERV	Managed Services	\$27,952.76
SEXTON OIL COMPANY	Diesel, Gas, Filters DEF	\$34,539.06
SIOUXLAND DISTRICT HEALTH	Water Tests	\$320.00
SIOUXLAND HYDRAULIC INC	Parts, Labor	\$432.75
SOLDIER, CITY OF	Utilities	\$58.30
SOLE PROVISIONS LLC	Safety Boots	\$181.05
STALEY'S FOOD SERVICE	Catering Services	\$1,000.00
STATE HYGIENIC LABORATORY	Water Tests	\$131.50
SUNSHINE FOODS	Groceries	\$129.85
TERRI L PRATT	Meeting Expenses	\$26.44
THE LAURENS HOUSE OF PRINT	Office Supplies	\$142.36
THOMAS MASTERS	Mileage	\$67.20
THOMSON REUTERS	Subscription	\$670.14
TONY BLOYER	Beaver Trapping	\$375.00
TOWN OF MOORHEAD	Utilities	\$88.60
VANGUARD APPRAISALS INC	Reappraisal Contract	\$26,658.75
VEENSTRA & KIMM INC	Engineering Services	\$596.00
VERIZON CONNECT NWF, INC	GPS Service	\$518.10
VERIZON WIRELESS	Phone Services	\$2,337.37
VETTER EQUIPMENT CO	Blades	\$4,911.22
VISUAL EDGE IT, INC.	Copier Contract	\$216.56
WESTERN IOWA POWER COOP	Generator Deposit	\$12,556.65
WHKS & CO	Contract Engineer	\$1,710.00

WIATEL	Phone Services	\$577.10
WILLIAM J. WOOD	West Central	\$350.00
WIMACTEL, INC.	Phone Services	\$91.50
WINDSTREAM	Phone Services	\$570.21
WOODHOUSE CHEVROLET	Vehicle Maintenance	\$152.19
ZETRON	Maintenance Agreement	\$5,103.00
ZIEGLER INC	Supplies, Labor	\$5,570.87
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		\$575,875.52

**FUND RECAP REPORT**

<b>FUND:</b>	<b>Description:</b>	
0001	General Basic	\$106,347.27
0002	General Supplemental	\$10,584.45
0006	Jail Trust Fund	\$379.42
0008	Sheriff Trust Fund	\$55.99
0011	Rural Basic	\$74,901.40
0020	Secondary Roads	\$152,042.35
0036	ARPA Funding	\$11,686.50
0040	Conservation Trust Fund	\$694.78
4000	Emergency Management	\$3,207.42
4010	E911 Surcharge Trust Fund	\$7,424.08
4100	County Assessor	\$32,776.30
8500	Health Insurance Trust Fund	\$175,775.56
<b>Monthly Total:</b>		<b>\$575,875.52</b>

**BREAKDOWN FOR PAYROLL CLAIMS LISTING** **PPE:** 12/6/2025

<b>GROSS COUNTY SHARE (MATCH)</b>					<b>TOTAL</b>
<b>DEPARTMENT</b>	<b>PAYROLL</b>	<b>FICA Match</b>	<b>Medicare Match</b>	<b>IPERS Match</b>	<b>W/CO.SHARE</b>
ASSESSOR	\$11,838.71	\$691.15	\$161.64	\$798.97	\$13,490.47
SUPERVISORS	\$4,267.38	\$239.35	\$55.97	\$402.85	\$4,965.55
AUDITOR	\$8,923.89	\$495.58	\$115.90	\$842.42	\$10,377.79
TREASURER	\$8,517.55	\$498.79	\$116.65	\$804.06	\$9,937.05
COUNTY ATTORNEY	\$11,655.15	\$640.72	\$149.85	\$1,100.23	\$13,545.95
SHERIFF	\$65,422.08	\$3,902.69	\$912.72	\$6,958.99	\$77,196.48
RECORDER	\$7,257.05	\$419.62	\$98.13	\$685.07	\$8,459.87
AUTO/TREASURER	\$3,815.10	\$208.84	\$48.84	\$360.15	\$4,432.93
DRAINAGE	\$3,798.04	\$224.17	\$52.43	\$358.53	\$4,433.17
ENVIRON.HLTH/ZONING	\$1,868.00	\$102.35	\$23.94	\$176.34	\$2,170.63
SEC. ROAD	\$93,988.53	\$5,479.72	\$1,281.57	\$8,769.41	\$109,519.23
VETERANS ADMIN	\$687.60	\$42.63	\$9.97	\$64.91	\$805.11
CUSTODIAL	\$3,250.02	\$199.35	\$46.63	\$306.80	\$3,802.80
TOWNSHIPS	\$80.00	\$4.96	\$1.16	\$1.89	\$88.01
CONSERVATION	\$9,554.19	\$569.95	\$133.28	\$889.92	\$11,147.34
ELECTIONS	\$2,115.22	\$121.95	\$28.52	\$199.68	\$2,465.37
EMERG. MGT.	\$2,308.00	\$139.26	\$32.57	\$217.88	\$2,697.71
<b>ALL TOTALS</b>	<b>\$239,346.51</b>	<b>\$13,981.08</b>	<b>\$3,269.77</b>	<b>\$22,938.10</b>	<b>\$279,535.46</b>

**BREAKDOWN FOR PAYROLL CLAIMS LISTING** **PPE:** 12/20/2025

<b>GROSS COUNTY SHARE (MATCH)</b>					<b>TOTAL</b>
<b>DEPARTMENT</b>	<b>PAYROLL</b>	<b>FICA Match</b>	<b>Medicare Match</b>	<b>IPERS Match</b>	<b>W/CO.SHARE</b>
ASSESSOR	\$8,583.72	\$501.75	\$117.35	\$798.98	\$10,001.80
SUPERVISORS	\$4,267.38	\$249.93	\$58.45	\$402.85	\$4,978.61
AUDITOR	\$10,147.36	\$572.46	\$133.88	\$957.91	\$11,811.61

TREASURER	\$8,557.24	\$511.49	\$119.62	\$807.80	\$9,996.15
COUNTY ATTORNEY	\$11,655.14	\$658.54	\$154.02	\$1,100.23	\$13,567.93
SHERIFF	\$56,130.70	\$3,328.89	\$778.52	\$6,141.92	\$66,380.03
RECORDER	\$7,257.05	\$424.88	\$99.37	\$685.07	\$8,466.37
AUTO/TREASURER	\$3,815.09	\$215.20	\$50.33	\$360.15	\$4,440.77
DRAINAGE	\$3,798.05	\$229.35	\$53.63	\$358.53	\$4,439.56
ENVIRON.HLTH/ZONING	\$1,868.01	\$102.35	\$23.94	\$176.34	\$2,170.64
SEC. ROAD	\$88,507.64	\$5,205.61	\$1,217.39	\$8,331.31	\$103,261.95
VETERANS ADMIN	\$616.60	\$38.23	\$8.94	\$46.88	\$710.65
CUSTODIAL	\$3,383.80	\$209.80	\$49.07	\$319.43	\$3,962.10
TOWNSHIPS	\$0.00	\$0.00	\$0.00	\$0.00	\$0.00
CONSERVATION	\$8,959.65	\$543.97	\$127.21	\$833.80	\$10,464.63
ELECTIONS	\$2,173.77	\$131.95	\$30.86	\$205.20	\$2,541.78
EMERG. MGT.	\$2,308.00	\$141.41	\$33.07	\$217.88	\$2,700.36
<b>ALL TOTALS</b>	<b>\$222,029.20</b>	<b>\$13,065.81</b>	<b>\$3,055.65</b>	<b>\$21,744.28</b>	<b>\$259,894.94</b>

It was moved by Supervisor Phillips, seconded by Supervisor Brouillette, to hereby adjourn at the hour of 11:43 a.m. o'clock. Vote on motion: Ayes: Brouillette and Phillips. Nays: None. Motion carried.

/s/ Bo Fox  
BO FOX, CHAIRPERSON MONONA COUNTY  
BOARD OF SUPERVISORS

ATTEST: /s/ Peggy A. Rolph  
PEGGY A. ROLPH, MONONA COUNTY AUDITOR